

OAK SPRING CLUSTER HOMEOWNERS ASSOCIATION
Board of Directors Meeting

CALL MEETING TO ORDER

The meeting was called to order at 7:45 PM on 19 January 2017.

Following Board members were present:

Keith Whitney (President)

Nadine Lymn (Vice President)

Linda Stevens (Secretary)

Michael Millett (Director)

Kathy Gately represented Capitol Property Management.

Kelly DeFillipo was present as a non-Board member.

VERIFICATION OF QUORUM

Quorum verified

ELECTION OF BOARD MEMBERS

One three-year term on the Board of Directors was vacant due to Dave Marik's resignation from the Board. An election to fill this position could not be held at the Cluster's annual meeting on 19 January 2017 in view of the fact that quorum had not been established at that meeting. Under these circumstances, the Board is allowed to fill a vacancy by appointment. As such, Board members appointed Kelly DeFillipo--who attended the annual meeting and expressed interest in being on the Board of Directors.

The Board also approved the following position assignments on the Board of Directors: Keith Whitney (President); Michael Millett (Vice President); Linda Stevens (Secretary); Kelly DeFillipo (Treasurer); and Nadine Lymn (Director).

REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS BOARD MEETING

The Board approved minutes from a Board of Directors meeting held on 15 September 2016.

FINANCIAL INFORMATION

Kathy Gately mentioned that Republic Services had announced a three per cent rate adjustment (increase) for waste disposal services in 2017.

OLD BUSINESS

(Proposal – All Recreation of Virginia, Inc.)

The Board approved a proposal from All Recreation of Virginia, Inc. to replace Cluster playground equipment using a custom playground configuration suggested by Cluster residents.

Kathy Gately volunteered to request a proposal from Reston Tree Experts to thin out the tree canopy above the playground, an effort that will be accomplished in coordination with All Recreation of Virginia, Inc.

EXECUTIVE SESSION

The Board was in Executive Session from 8:10 PM to 8:15 PM.

ADJOURNMENT

The Board of Directors meeting was adjourned at 8:20 PM. The next Board of Directors meeting is tentatively scheduled for 7:00 PM on March 23.